

**THE NORTH HAVEN BOARD OF EDUCATION  
5 LINSLEY STREET  
NORTH HAVEN, CONNECTICUT**

**MINUTES**

Date: January 9, 2014  
7:00 p.m.

**THIS MEETING WILL TAKE PLACE AT NHHS, LIBRARY, 221 ELM STREET, NORTH HAVEN, CT 06473**

Attendance at this REGULAR Meeting: Anita Anderson, Wesley O'Brien, Randi Petersen, Alicia Clapp, Mathew Kerzner, Bryan Bogen, Jennifer Cecarelli, Goldie Adele, Jennifer Caldwell, Robert D. Cronin, Ph.D., Superintendent of Schools, Melinda McKenna, Director of Curriculum, Planning and Instruction, Kristine Carling, Director of Finance and Operations.

Mrs. Anderson made the following:

Motion: to add the appointment of the gymnastics and fencing coach to this agenda      Approved

Moved: to add the appointment of the gymnastics and fencing coach the agenda

MOVED:            Bryan Bogen  
SECOND:          Wesley O'Brien  
AYE:              9  
NAY:              0  
ABSTAIN:        0

Moved: to add Student Representatives Report to the agenda      Approved

MOVED:            Matthew Kerzner  
SECOND:          Bryan Bogen  
AYE:              9  
NAY:              0  
ABSTAIN:        0

Moved: to accept the appointment of Jamie Whiting as a head varsity  
Gymnastics coach and Jason Riggs as a volunteer fencing coach      Approved

MOVED:            Matthew Kerzner  
SECOND:          Bryan Bogen  
AYE:              9  
NAY:              0  
ABSTAIN:        0

**1. Consent Agenda**

- a. Approval of the Minutes of December 12, 2013

Moved: to approve all items on the Consent Agenda      Approved

MOVED:            Matthew Kerzner  
SECOND:          Alicia Clapp  
AYE:              9  
NAY:              0  
ABSTAIN:        0

**Items Removed from Consent Agenda:**

**2. Chairman's Report**

Mrs. Anderson reported that the budget workshops have begun. She stated that there are four workshops scheduled there is one added for this evening. Mrs. Anderson reported that the Board of Education has to bring their budget before the finance committee in early February.

### 3. Student Representative Report

Jake Houston reported:

- Rehearsals for Chicago are continuing with performances being February 27, 28 and March 1st
- Connecticut Music Educators Association, CMEA, Southern Regional Festival is going to be held tomorrow evening and Saturday morning with a concert at 3 p.m. at Maloney High School in Meriden. There are seventeen students from the high school participating in the orchestra concert band, jazz ensemble and chorus. The CMEA Allstate auditions are also going to be held at North Haven High School, Saturday, February 1, 2014. There will be students from all over Connecticut coming to North Haven High School to audition.

Allison reported:

- Student Activities – advertising for clubs
- High School mid-year exams are coming up
- ECA sign ups and applications are beginning for next year

### 5. Report of Standing Committees

#### a. Finance and Operations

##### 1. Director of Finance and Operation's Report

Mr. Bogen reported that the Finance and Operations Committee met earlier this evening. He reported that the current operating budget for the month ending January 31, 2014 remains the same as December. Mr. Bogen stated that the District is still waiting for reimbursement for "other purchases services". He reported that the District is expecting approximately 75% reimbursement that should come at some point in February. Mr. Bogen stated that the committee also discussed the incident at Ridge Road Elementary School with regards to the insurance claim submitted to the insurance company. Mr. Bogen reported that the lunch bid is due back on February 7, 2014. Mr. Bogen also reported that the budget workshops are underway. The first budget workshop was last Tuesday evening and there will be another one this evening immediately following the regular Board of Education Meeting. Mr. Bogen stated there will be additional budget workshops every Thursday evening in January at 6:00 p.m. as well as Saturday, February 1, 2014 if needed.

##### 2. Approval of the 2013-2014 Monthly Financial Report

Approved

Moved: to approve the 2013-2014 Monthly Financial Report

MOVED: Matthew Kerzner  
SECOND: Alicia Clapp  
AYE: 9  
NAY: 0  
ABSTAIN: 0

#### b. Curriculum, Instruction and Planning

##### 1. Approval of reducing the number of school days from 181 to 180 at Ridge Road Elementary School

Approved

Moved: to approve reducing the number of school days from 181 to 180 at Ridge Road Elementary School

MOVED: Jennifer Caldwell  
SECOND: Jennifer Cecarelli  
AYE: 9  
NAY: 0  
ABSTAIN: 0

Dr. Cronin explained that the reason for this request is due to the flooding at Ridge Road Elementary School. The report of the flooding didn't come in until approximately 7:30 a.m. so there was not time to put a contingency plan into place and school had to be cancelled on Monday. This will allow the students at Ridge Road to finish the school year with everyone else in the district.

Mr. Kerzner commended the administrators involved on what a wonderful job they did organizing the accommodations for the Ridge Road students at the High School and Middle School.

Curriculum, Instruction and Planning Meeting was cancelled due to the flooding at Ridge Road Elementary School, therefore no report.

Mrs. McKenna did report that there was one pressing item that was on the agenda for the Curriculum Committee which was to continue conversation with the group around two new course proposals for the High School. They are Computer Aided Design 2 and Engineering. Mrs. McKenna stated that those two courses are being added to the new Course Proposal Book so that High School students can begin to think about that.

A date has not been set for the next Curriculum, Instruction and Planning Committee to meet.

**c. Director of Curriculum and Instruction Report**

**d. Policy Committee**

Mrs. Caldwell reported that there was not a meeting in December. Mrs. Caldwell provided packets from the Advisory Committee, as well as parent and student meetings for all Board Members to read.

Mrs. Caldwell also handed out the "first read" of the series 0000 Mission Series for the Board to review. Mrs. Caldwell stated that all of the policies in this section were new policies.

**e. Building Committee**

Mr. Adele reported there is a meeting next Monday where the committee is preparing for the presentation to the Town which will be January 28, 2014 at the North Haven Middle School at 7 p.m.

**6. ACES**

Mrs. Clapp reported there were representatives from lobbying firm (Heath and Rhone) present. Mr. Heathsmith was there. He is a former State Representative. Mrs. Clapp reported that they are looking for some relief with the mandates as far as the teacher evaluations. Mrs. Clapp reported ACES has applied for and received a grant from Connecticut Light and Power to replace all light bulbs in all of their buildings. Mrs. Clapp stated that the guidelines that the Moore Commission is working on for the unified school calendar is being worked on, but far more difficult than expected. She reported that they agreed on common starting date for the students with in the region. Mrs. Clapp stated the common starting date will be last Wednesday of August with a three day flexible window. Mrs. Clapp reported that this is all just a draft at this time. She stated the plan is for the first two years to be voluntary and the third year it be mandatory.

**7. North Haven PTA Council**

Next Meeting Monday, January 13, 2014.

Old News:

1. Adopt-A-School

Alicia Clapp reported she went to the Ridge Road Winter Concert, and it was excellent.

**8. Enrollment**

**9. Superintendent's Report**

The superintendent reported the following:

- Flooding at Ridge Road – There was at least 4 feet of water in the basement Monday morning. The problem discovered too late for us to have school on Monday. However, on Tuesday and Wednesday all Kindergarten, Grade 1 and Grade 2 students, along with all ID students went to the Middle School, and all contemporary Grades 3, 4, and 5 went to the High School. Dr. Cronin thanked the staff and students at all three schools. Teachers gave up their classrooms so that the elementary students would have classrooms. He reported that some of the Grade 5 students were able to visit some of the High School science classrooms, which was a great experience for the students. Dr. Cronin stated that it was very nice to see the district come together for this emergency. Dr. Cronin recognized everyone

involved in making this happen including teachers, students, secretaries, custodians, and cafeteria staff.

#### 10. Public Comments

The following were comments from the public:

- Chris Burns thanked the board of education for working with the recreation department to get the pool timing system repaired. The Board of Education's support was overwhelming and greatly appreciated.
- Martha Phelan, the girls swimming coach thanked the Board of Education for their support in getting the work done on the swimming pool.
- Bob Lewis , the assistant coach/diving coach thanked the Board of Education for the pool repairs
- Girls swimming captains also thanked the Board of Education for all of their support getting the repairs done on the pool.
- Dot Logan commented on budget workshop and her support of the transition program for 18-22 year olds.
- Julie Bosenberry commented on music, art and ID programs, urging Board of Education to keep those positions in the budget.
- Kathy Grant commented regarding intervention services in the North Haven District
- Carol Smith commented with regards the ID Program
- Cheri Gibson commented regarding the ID Program
- Ann Murphy commented regarding the ID Program
- Jason Riggs, assistant volunteer fencing coach thanked the board for approving his volunteer position at North Haven

#### 11. Executive Session: discussion and possible action concerning Superintendent's Contract

Moved: to enter into executive session at 8:05 p.m.

Approved

MOVED: Alicia Clapp  
SECOND: Bryan Bogen  
AYE: 9  
NAY: 0  
ABSTAIN: 0

Board returned from executive session at 8:57 p.m.

#### 12. Adjournment

Moved: to adjourn at 9:00 p.m.

Approved

MOVED: Alicia Clap  
SECOND: Matthew Kerzner  
AYE: 9  
NAY: 0  
ABSTAIN: 0

Respectfully submitted,

*Anita Anderson*

Anita Anderson,  
Chairman